

JACKSON-GEORGE REGIONAL LIBRARY SYSTEM  
BOARD OF TRUSTEES

**TIME AND PLACE:** Meeting Minutes – September 26, 2022  
Monday, September 26, 2022, 2:00 p.m., Pascagoula Public  
Library Meeting Room

**PRESIDING:** Evelyn Read

**MEMBERS PRESENT:** Betty Ryals, Belinda Dammen, Mark Talley, George Sholl, Lisa  
Hedegaard

**MEMBERS ABSENT:** Carol Lewis-Jones

**OTHERS PRESENT:** Angie Stewart, Director; Stacie Zorn, Board Attorney; Kim Harvey,  
Business Manager; Jeanne Damiano, Assistant Director/CMS;  
Letha Boulton, Assistant Director/Branch Services Cory Joiner,  
Administrative Assistant

**BOARD OF TRUSTEES TRAINING:**

**All board members in attendance participated in a training session hosted by Ashley Fayard, Staff Development and Training Coordinator. Ashley presented a United for Libraries 2022 titled “Practical Policy Management: A Guide for Trustees.”**

**BOARD MEETING MINUTES:**

**Minutes from the August 2022 Jackson-George Regional Library Board Meeting**

**MOTION:** Dammen                      **SECOND:** Sholl  
“To approve the minutes from the August 2022 JGRLS Board Meeting.”  
**VOTING AYE:** Ryals, Dammen, Talley, Sholl, Hedegaard  
**VOTING NAY:** None

**CORRESPONDENCE:**

- A thank-you letter from patron Emily Smith, dated September 9, 2022 (document on file).

**FINANCES:**

**Docket of Claims**

This report was previously distributed to members. Kim Harvey, Business Manager, submitted an addendum in the amount of

\$42,757.58, changing the total of the September 2022 Docket of Claims to \$100,341.92.

**MOTION:** Ryals

**SECOND:** Sholl

“To approve the September 2022 Docket of Claims in the amount of \$57,584.34, an addendum in the amount of \$42,757.58, totaling \$100,341.92.”

**VOTING AYE:** Ryals, Dammen, Talley, Sholl, Hedegaard

**VOTING NAY:** None

### **George County Board of Supervisors Budget**

**The board discussed details of George County’s contribution to the library as submitted by Angela Stewart, Director.**

### **New Community Bank Rates**

**Kim Harvey outlined the higher interest rates offered to JGRLS by Community Bank.**

### **Contract Review and Approval**

**MOTION:** Sholl

**SECOND:** Ryals

“To approve contracts on file as submitted by Angela Stewart, Director, and Kim Harvey, Business Manager, pending changes from Stacie Zorn, Board Attorney, as needed.”

**VOTING AYE:** Ryals, Dammen, Talley, Sholl, Hedegaard

**VOTING NAY:** None

### **Audit Engagement Letter**

**MOTION:** Sholl

**SECOND:** Talley

“To approve Wolfe, McDuff, and Oppie as the auditors for JGRLS for the FY 2023.”

**VOTING AYE:** Ryals, Dammen, Talley, Sholl, Hedegaard

**VOTING NAY:** None

### **Health Insurance Rate Changes**

**Kim Harvey noted that both employer and employee rates are increasing in the upcoming year, effective January 1, 2023.**

**PERSONNEL REPORT:**

**September 2022 Personnel Report**

**MOTION:** Ryals                      **SECOND:** Hedegaard  
"To approve the September 2022 Personnel Report as presented by Darlene Broadus, Human Resources Manager."  
**VOTING AYE:** Ryals, Dammen, Talley, Sholl, Hedegaard  
**VOTING NAY:** None

**MONTHLY REPORTS:** All matters listed under Item 7, Monthly Reports (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Monthly Reports and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

**MOTION:** Sholl                      **SECOND:** Ryals  
"To approve the September 2022 Monthly Reports as previously sent to JGRLS Board members."  
**VOTING AYE:** Ryals, Dammen, Talley, Sholl, Hedegaard  
**VOTING NAY:** None

**DIRECTOR'S REPORT:** Angela Stewart, Director, discussed and answered Board questions on her report and items submitted under the Director's Report.

**Miscellaneous Reports and Items**

- o Copies of Newspaper articles and PR Fliers/Marketing Information (Bridges)

**MOTION:** Sholl                      **SECOND:** Dammen  
"To approve the September 2022 Director's Report as previously distributed to members."  
**VOTING AYE:** Ryals, Dammen, Talley, Sholl, Hedegaard  
**VOTING NAY:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Mary C. O’Keefe MOU**

**MOTION:** Ryals

**SECOND:** Talley

“To approve the MOU between the JGRSL and the Mary C. O’Keefe Cultural Arts Center as submitted by Angela Stewart, Director.”

**VOTING AYE:** Ryals, Dammen, Talley, Sholl, Hedegaard

**VOTING NAY:** None

**2023 Selection of Officers**

**George Sholl, Mark Talley, and Evelyn Read volunteered to join the Selection Committee for 2023.**

**Mark Talley left the meeting at 3:39 p.m.**

**Storage for Renovation Projects**

**Director Angela Stewart suggested that JGRSL administration could be housed inside branch meeting rooms in order to save money during renovation closures. George Sholl suggested that the topic be revisited at a later date.**

**ANNOUNCEMENTS:**

**The next regularly scheduled Regional Board meeting will be 2:00 p.m. Monday, October 24, 2022, Pascagoula Public Library Meeting Room.**

**ADJOURNMENT:**

**MOTION:** Hedegaard

“That the meeting be adjourned.”

**Meeting adjourned at 3:42 p.m.**

APPROVED:   
Chair

ADOPTED: 10/24/2022  
Date

Minutes recorded by Cory Joiner, Administrative Assistant