

JACKSON-GEORGE REGIONAL LIBRARY SYSTEM
BOARD OF TRUSTEES

TIME AND PLACE: Meeting Minutes – October 24, 2022
Monday, October 24, 2022, 2:00 p.m., Pascagoula Public Library Meeting Room

PRESIDING: Carol Lewis-Jones

MEMBERS PRESENT: Betty Ryals, Belinda Dammen, Mark Talley, George Sholl, Lisa Hedegaard, Evelyn Read

MEMBERS ABSENT: None

OTHERS PRESENT: Angie Stewart, Director; Stacie Zorn, Board Attorney; Kim Harvey, Business Manager; Jeanne Damiano, Assistant Director/CMS; Letha Boulton, Assistant Director/Branch Services; Cory Joiner, Administrative Assistant

BOARD MEETING MINUTES:

Minutes from the September 2022 Jackson-George Regional Library Board Meeting

MOTION: Read **SECOND:** Sholl
"To approve the minutes from the September 2022 JGRLS Board Meeting."
VOTING AYE: Ryals, Dammen, Talley, Sholl, Hedegaard, Read
VOTING NAY: None

CORRESPONDENCE:

- None

FINANCES:

Docket of Claims

This report was previously distributed to members. Kim Harvey, Business Manager, submitted an addendum in the amount of \$14,353.09, changing the total of the October 2022 Docket of Claims to \$61,837.26.

MOTION: Ryals **SECOND:** Sholl
"To approve the October 2022 Docket of Claims in the amount of \$47,484.17, an addendum in the amount of \$14,353.09, totaling \$61,837.26."
VOTING AYE: Ryals, Dammen, Talley, Sholl, Hedegaard, Read
VOTING NAY: None

FY 2022 Over-Budget and Under-Budget Accounts

Kim Harvey provided a document to the board detailing the final balance of FY 2022 accounts that were either over or under-budget.

PERSONNEL REPORT: October 2022 Personnel Report

MOTION: Read **SECOND:** Ryals
"To approve the October 2022 Personnel Report as presented by Darlene Broadus, Human Resources Manager."
VOTING AYE: Ryals, Dammen, Talley, Sholl, Hedegaard, Read
VOTING NAY: None

Carol Lewis-Jones suggested permanently combining the still-vacant Pascagoula Public Library Manager position with the Assistant Director, Branch Services position. Director Angela Stewart said she would discuss the idea with the current Assistant Directors at a later date.

MONTHLY REPORTS: All matters listed under Item 7, Monthly Reports (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Monthly Reports and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

MOTION: Sholl **SECOND:** Talley
"To approve the October 2022 Monthly Reports as previously sent to JGRLS Board members."
VOTING AYE: Ryals, Dammen, Talley, Sholl, Hedegaard, Read
VOTING NAY: None

DIRECTOR'S REPORT: Angela Stewart, Director, discussed and answered Board questions on her report and items submitted under the Director's Report.

Miscellaneous Reports and Items

- o Copies of Newspaper articles and PR Fliers/Marketing Information (Bridges)

MOTION: Talley **SECOND:** Hedegaard
"To approve the October 2022 Director's Report as previously distributed to members."
VOTING AYE: Ryals, Dammen, Talley, Sholl, Hedegaard, Read
VOTING NAY: None

MOTION: Hedegaard **SECOND:** Talley
"To approve Director Angela Stewart's application and funding to attend the Leadership Jackson County 2023 program."
VOTING AYE: Ryals, Dammen, Talley, Sholl, Hedegaard
VOTING NAY: None

Angela Stewart told the board that she would present a plan for a system-wide JGRLS Friends Group at a later date.

OLD BUSINESS: None

NEW BUSINESS: **Needs Assessment Proposals**

The director presented two needs assessment proposals to the board. Mark Talley requested additional time to review the needs assessment proposals, as they were distributed to the board members prior to the day of the meeting. George Sholl suggested speaking directly to a special consultant about the needs assessment.


Report from Nomination Committee

MOTION: Ryals **SECOND:** Read
"To appoint Belinda Dammen as the new board chair, and Mark Talley as the new vice chair."
VOTING AYE: Ryals, Dammen, Talley, Sholl, Hedegaard, Read
VOTING NAY: None

ANNOUNCEMENTS: The next Regional Board meeting will be 10:00 a.m. Friday, November 18, 2022, Pascagoula Public Library Meeting Room.

ADJOURNMENT: **MOTION:** Sholl
"That the meeting be adjourned."

Meeting adjourned at 3:38 p.m.

APPROVED:  ADOPTED: 11-18-22
Chair Date

Minutes recorded by Cory Joiner, Administrative Assistant